



# Iron County Medical Center

## Iron County Hospital District Board Meeting Thursday, August 24, 2017

Meeting was called to order by Board President Kevin Adams at 4:00 pm. Board Members present were: Kevin Adams, Maxine Dettmer, Norma Owens, Gary Boyer, Randy Matthiesen, and Bob Dunn (via telephone). Guests included: Joshua Gilmore (CEO), Cindy Sadler (CNO), Brantley Hickman (Controller), Angie Nations (HR) and Christi Johnson was present to take minutes.

Adams asked if minutes from the July 27, 2017 board meeting had been received and if so, were there any objections, corrections, or additions. Boyer made a motion to approve minutes. Owens seconded.

*5 yeas. Motion carried.*

### **Hospital & Board Administration/Operation Matters**

#### **a. Financial Report/Payment of Bills**

Gilmore reported July's Total Operating Income of \$114K and noted the strong start to the FY18. The Gross Patient Revenue was over \$2.5M, the highest ever in the history of the hospital. The Business Office is focusing on a goal of \$1.5M and is on target for the month. Boyer asked a question regarding the salaries for the month being under budget by around \$38K. Gilmore stated salaries will ramp up over time with provider salaries being added over time. Gilmore reported accounts payable payments continue to be pushed out the door as cash allows with progress being made.

Hickman reported that in order to keep from getting in cost report trouble as in the past they contracted with CLA to get a detailed estimate on a monthly basis. A separate bank account has been set up to carve out cash for the anticipated cost report payback.

Owens made a motion to approve financials as presented. Boyer seconded.

*5 yeas. Motion carried.*

Gilmore requested to pay bills as cash flow allows. Matthiesen made a motion to pay bills and approve financials as requested. Dettmer seconded.

*5 yeas. Motion carried.*

#### **b. CEO Report and Board Notifications/Approval Items**

Gilmore he received confirmation from BKD that they will be doing the cost report and annual audit. Accounting services will continue to be done by CLA at an average of \$2500 a month. The anticipated cost for BKD will be \$70K for both services. Gilmore reported that



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Nurse Practitioner Brandi House has signed her contract and will be starting as the hospitalist on August 28<sup>th</sup>. Talks with Dr. Doerr and Signature Medical Group regarding ortho services are underway and the plan is to go live in 60 days. Urology services continue to move forward with a couple of options being looked at. The RHC financial analysis completed by Charles James shows as much as a \$1M plus net from the RHC being moved in house. Space will be the biggest obstacle with move and several options are being looked into. The move will need to be complete by mid-November. The current EMR continues to have issues with constant patches and unresolved problems. Gilmore reported they have been actively looking at a few other EMR systems with Athenahealth being the most beneficial and cost effective. Staff recently did a site visit in Boston to the Athenahealth office as well as the Athena staff being on site at the hospital this week. Gilmore noted they have cut implementation costs and will provider credits for staff travel. Gilmore asked for a board resolution to move forward with Athena if it proves to be the best option. Boyer noted he would like to see the numbers on paper before moving forward. Gilmore agreed to send out information on Athena to board before a decision is made.

Gilmore presented the ICHDB Code of Ethics to be adopted in accordance with the Missouri Ethics Commission. Owens made a motion to adopt as presented. Boyer seconded.

*5 yeas. Motion carried.*

Gilmore passed around letters for board signature addressed to the various senators/representatives to thank for their support.

Sadler reported the July QAPI meeting was held on the 19<sup>th</sup>. The Antibiotic Stewardship Program implementation was discussed along with the 3 ongoing projects of hand hygiene, expired supplies, and PM's. The Annual Periodic Performance Evaluation was also reviewed and approved. Dettmer made a motion to approve QAPI minutes as presented. Owens seconded.

*5 yeas. Motion carried.*

Gilmore presented the following file for one year initial Medical Staff appointment:

Brandi House, FNP-BC is Board Certified by the American Nurses Credentialing Center as a Family Nurse Practitioner. Brandi has applied for Allied Health Practitioner privileges at Iron County Medical Center. Boyer made a motion to approve Brandi House for one year privileges. Dettmer seconded.

*5 yeas. Motion carried.*

Gilmore presented the following files for two year Medical Staff appointments:



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Jennifer Savage, CNP is ANCC certified and is employed by Iron County Medical Center Family Care Clinic. Ms. Savage has applied for reappointment with active Medical Staff privileges in the Department of Family Care Clinic.

Guy Roberts, DO is Board certified by the American Osteopathic Board of Family Physicians and is employed by Midwest Health Group and Iron County Medical Center Family Care Clinic. Dr. Roberts has applied for reappointment with active Medical Staff privileges in the Department of Family Care Clinic.

Paul Moniz, DO is Board Certified by the American Osteopathic Board of Family Physicians and is employed by Midwest Health Group and Iron County Medical Center Family Care Clinic. Dr. Moniz has applied for reappointment with active Medical Staff privileges in the Department of Family Care Clinic.

Michael Thomas, MD is Board Certified by the American Board of Radiology and is employed by Cape Radiology. Dr. Thomas has applied for reappointment with Courtesy privileges in the Department of Radiology.

Richard Berger, MD is Board Certified by the American Board of Radiology and is employed by Cape Radiology. Dr. Berger has applied for reappointment with Courtesy privileges in the Department of Radiology.

Boyer made a motion to appoint Jennifer Savage, Guy Roberts, Paul Moniz, Michael Thomas, and Richard Berger to ICMC Medical Staff for two year reappointments. Owens seconded.

*5 years. Motion carried.*

**c. Auxiliary Report**

Dettmer reported the Auxiliary has set a date for the Healing Garden dedication. It will take place on October 5<sup>th</sup> at 2:00 pm. She noted they are in need of donations of cookies, water, and crafts for their Battle fundraiser on September 23<sup>rd</sup>.

**d. Audit/Finance Committee**

Boyer noted in the past he had asked for a real cash flow report each month showing the dollars that came in versus what was paid out. He requested going forward a summary report each month. Boyer expressed concern that the Board needed to be doing everything it could to control costs at the hospital and made a motion to be adopted on a temporary basis as follows: Until withdrawn by the board, the following cost control measures will be in place- Employees of the hospital will not take any actions that might increase the cost of doing business, or increase the outflow of cash without the prior consent of the Board of



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Directors. Such actions include, but are not limited to: The hiring of any additional hospital employee; engaging or contracting with any consultants, contractors, or contract employees; any employee promotions; any employee salary increase; any employee travel or attendance of functions outside the normal operation of the hospital; any employee meals or functions outside the normal, budgeted operation of the hospital; & purchase of any major piece of equipment or any other expenditure not already authorized in the hospital budget. To facilitate the approval process, Board approval for purpose of these measures shall consist of approval by the Board President and one other Board member. Dunn seconded via telephone.

*3 yeas. 2 nays. Motion carried.*

e. **Governance Committee**

Owens noted that Carl Strange has had the revised Board Bylaws for months and they have not been presented to Board for approval. Owens also noted that Cindy Chase needed to be replaced on the Governance Committee. Boyer noted the revised bylaws need to be run by attorney John Cullinane.

f. **Approval of President's Signature on Hospital Documents**

Owens made a motion to allow Adams to sign all documents needing a Board signature. Dettmer seconded.

*5 yeas. Motion carried.*

**Old Business**

No report.

**New Business**

Gilmore reported he has been working on a community health network collaboration of various local entities. The plan is for everyone to work together and focus on increasing services for the patient. Together grant funds should be available as the entities collaborate together.

Adams stated the Board Vice-President position is currently vacant and asked for nominations. Boyer nominated Bob Dunn but he respectfully declined. Dettmer nominated Norma Owens. Matthiesen seconded. A roll call vote was held as follows: Dettmer-yea; Boyer-yea; Matthiesen-yea; Dunn-yea; Adams-yea. Motion carried.

Dettmer made a motion for the Board to enter into closed session. Boyer seconded. The ICHDB entered into closed session as authorized by RSMo 610.021(1). Roll call vote as follows:

Adams-yea, Dettmer-yea, Owens-yea, Boyer-yea, Dunn-yea, and Matthiesen-yea. Motion carried.

**The meeting entered into closed session at 6:24 pm.**